Conversation Evaluation Form

Use this activity to determine if your students can appropriately evaluate conversational skills and behaviors. Ask them to watch a video and then complete the conversation evaluation form below.

Conversation Evaluation Form

Fill out this form to evaluate one person's performance in a conversation.

Person evaluated _____ Date _____

1. Was the conversation started well? yes ☐ no ☐
   Explain _____
2. Did the person use good eye contact? yes ☐ no ☐
   Explain _____
3. Did the person avoid interrupting? yes ☐ no ☐
   Explain _____
4. Did the person take equal turns with the other person? yes ☐ no ☐
   Explain _____
5. Were most of the person's comments related to the speaker's comments? yes ☐ no ☐
   Explain _____
6. Did the person use good nonverbal language? yes ☐ no ☐
   Explain _____
7. Did the person ask appropriate questions? yes ☐ no ☐
   Explain _____
8. As a listener, did the person pay attention to the speaker? yes ☐ no ☐
   Explain _____
9. As a speaker, did the person check if the listener was interested? yes ☐ no ☐
   Explain _____
10. Was the conversation closed well? yes ☐ no ☐
    Explain _____

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